



**THOMPSON
RIVERS
UNIVERSITY**

Foundation

Gala

Saturday, February 9, 2019

February 5, 2019

<p>Saturday 3:30pm</p>	<p>Ice Sculpture set up and given time to clear</p>	<p>Wanda & Daryl</p>
<p>5:00- 5:15pm</p>	<p>Signature cocktail poured and ready</p> <p>Photographers set up on lower level and 2 volunteers in place to assist</p> <p>Coat Check & Valet on deck and ready to go Auction set up and special raffle ready</p> <p>Cara and Lisa as well as 2 runners ready at registration for President Reception guests</p> <p>Registration set up and ready for guests (2 Stations)</p> <p>Music and ambiance inside and out need to be going and ready</p> <p>Crossbow ready and playing in the Terrace</p>	<p>Wanda & Aramark</p> <p>Kathy Roberts, Rose</p> <p>Wanda, Cheerleaders, Valet Sarah/Livia & Emily</p> <p>Janet, Trisha, Lindsay & Teresa</p> <p>Wanda & Greg & Jennifer</p> <p>Crossbow</p>
<p>5:15pm</p> <p>5:30pm</p>	<p>Brett Fairbairn, Karen Gamracy, Jeff Sodowsky & Guy Mallabone greet early sponsors at the "VIP Reception" in the Terrace Room.</p> <p>Reception starts, Terrace</p> <p>ARAMARK ready with appetizers, champagne in Terrace. (VIP Reception)</p>	<p>Brett, Karen, Jeff & Guy ARAMARK</p>
<p>5:30pm</p>	<p>Tyler Meade photo station on line and ready</p>	<p>Kathy, Rose, Tyler</p>
<p>5:50pm</p>	<p>Main guests arrive</p>	<p>Valet ready for rush</p>
<p>5:50pm</p>	<p>"Travel Voucher Raffle" ticket table ready for selling of tickets</p>	<p>Livia & Emily</p>

6:00pm	Doors to the event officially open Terrace room doors are opened Project – X – roaming the event and working the crowd	
6:00pm	ARAMARK starts passing appetizers, Rotunda and ready on station Crossbow Finishes and Fiddleheads start in Rotunda	ARAMARK/Fiddleheads play in rotunda
6:30pm	MC Sound Check, check lighting in the grand hall	Greg/Rich/Wanda
6:40pm	Fog Horn sounds in the Rotunda Rich or Project X on the stairs to announce the doors are opening in 5 minutes. Children's Choir ready in Grand Hall.	Children's Choir set up
6:41pm	Fiddleheads move to outside Grand Hall doors to play as the people walk by.	MC - Rich Woods
6:45pm	Grand Hall doors open Wanda, Jenn, Sarah, Lindsay on deck to hold doors open and help guests to their seats. Greg ready with lights and mics Children's Choir performs	Children's Choir
7:00pm	Watch for the last table to be seated Fog Horn Sounds to get everyone's attention MC Rich Woods Let's give a big round of applause to Kamloops Children's Choir Welcome to the Thompson Rivers University "27th Foundation Gala. Tonight we will provide you with some "Adventure on the High Seas". My name is Rich Woods and I will be your host this evening. I would like to invite Paul Michel, Executive Director, Aboriginal Education to the podium to provide a Territorial acknowledgement.	Greg, Rich, Wanda Rich Paul Michel

7:05pm

Paul acknowledges that we are on the traditional lands of the Secwepemc First Nation and continues with acknowledgement.

1st Course – Served.
SEA SALTED SALAD

Rich thanks Paul, mentions the **FIRST COURSE** is being served, **PLEASE EAT** as we continue with the announcements to keep the program going.

- With over 320 guests here this evening the TRU Foundation thanks you for your continued support.

We have an exciting evening planned for you.

Talk about Live & Silent Auction

- Remind guests to visit the Captains Quarters to view auction items.
- As with any fundraising event, the auction is a big part of the funds we will raise this event.
- Reminder of Raffle for \$5000 travel voucher. Tickets are \$100 and will be drawn just after 10pm.
- Also new this year we have added a second raffle. 20” Pearl Necklace. Tickets are just \$20.

Invites **TRU President and Vice-Chancellor**, Brett Fairbairn to the podium to say a few words.

(Brett has his own speaking notes prepared by Darshan.)

Rich thanks President Fairbarin

Acknowledges Foundation Board members.
Read off lists provided. As them to stand and then we can do a one time clap.

Thank Gala committee members:
List provided

Advancement and Conference Centre staff;
List provided

Volunteers;
TRU Respiratory Therapy (Valet)
TRU Cheerleaders (Coat Check)

Rich

**1st Course served (Salad)
ARAMARK**

President, Brett Fairbairn

Rich

List provided

	<ul style="list-style-type: none"> • There are also many VIPs in our audience tonight - although as far as the Foundation is concerned, you are all VIPs just for being here! • However, it's important to introduce some important people here this evening: <p>Janet to supply the list...READ LIST HERE</p> <p>Rich announces next course is being served and tells then to sit back and ENJOY the evening program.</p> <p>ARAMARK plated and waiting with 2nd course ready to be served. Watch Wanda for timing</p> <p>Announces that the 2nd Course Served CURRIED CAULIFLOWER OCEAN</p> <p>Greg plays background music, Highland Dance to get ready.</p> <p>Highland Dance to perform</p> <p>Rich thanks the Highland Dance group and asks everyone to give them a big round of applause.</p> <p>Rich continues;</p> <p>One of the reasons all of you attend the Foundation Gala is that you believe in education and learning, and what better way to show that belief than by attending fundraising events at TRU.</p> <p>I would now like to invite Mathew Norman a Fourth Year Bachelor of Science student to say a few words.</p> <p>Mathew says a few words (3 minutes)</p> <p>Rich thanks Mathew mentions again about the raffles</p> <p>ARAMARK plated and waiting with 3rd course. SWIMMING CITRUS SORBET</p> <p>Project X to play around with a skit Background Music playing when done</p>	<p>Janet to supply list</p> <p>ARAMARK 2nd course served (Appetizer)</p> <p>Highland Dance performs</p> <p>Rich</p> <p>Mathew Norman says a few words</p> <p>3rd Course is served (Sorbet) ARAMARK</p> <p>Greg/Project X</p>
7:25pm		
7:35pm		
7:40pm		
7:45pm		
7;45pm		
7:55pm		

<p>8:00pm</p> <p>8:10pm</p> <p>8:10pm</p> <p>8:20pm</p>	<p>Slow no Temple begin to make way to the Grand Hall</p> <p>Main Course is served POSEIDON'S TRIDENT TENDERLOIN (SPONSOR TABLES FIRST)</p> <p>Slow no Tempo – Performs</p> <p>Rich thanks Project X and Slow no Tempo, let's give them a big round of applause.</p> <p>How are we liking the food this far... WOW, Let's give them a big round of applause.</p> <p>There are many sponsors that make this evening such a success. You will find them listed in the program.</p> <p>Each and everyone is key to our success.</p> <p>I would like to thank our PRESENTING SPONSORS this evening BDO Canada LLP and BMO Bank of Montreal,</p> <p>Invite BDO Partner Brian Callander and TBC of BMO to come forward and say a few words.</p> <ul style="list-style-type: none"> • Brian and TBC say a few words 	<p>4th Course is served (Main) ARAMARK</p> <p>Rich</p> <p>Brian Callander & TBC</p>
<p>8:25pm</p>	<p>Rich</p> <p>Invites guests to fill their drinks, check on auction and visit the Captains Quarters for coffee and liqueur's.</p> <p>We will have a short 20-minute break.</p> <p>You will be treated to a delightful dessert after the break have the Live Auction.</p> <p>Live Auction will begin at 8:45pm</p> <p>Announce that the Foundation would like to take in at least \$30,000 from tonight's auctions, so please take the next (look at watch for time) to finish placing your silent bids.</p>	<p>Rich</p>

8:45pm	<ul style="list-style-type: none"> • Auction Hosts are walking around with sheets to advise what 3 fantastic items we will be auctioning off this evening. <p>Background Music</p> <p>Necklace Draw will be after Live Auction. About 9:15pm.</p> <p>Dustin & Sarah to get ready with Live Auction items Characters on deck to assist</p> <p>Greg sounds Fog Horn to get everyone's attention.</p> <p>Live Auction begins</p> <p>LIVE AUCTION BEGINS</p> <p>Roxanne will come up for Trip to Jordan Item. Speak to trip.</p> <p>Live Auction is now complete and the cashier has been set-up and is ready to take your payments.</p> <p>Last call to purchase necklace tickets draw is at 9:15pm</p>	<p>Background Music</p> <p>Dustin & Sarah & Project X Janet</p> <p>Need big board for Jordan Trip</p>
9:15pm	<p>Necklace Draw Prize: Treasure Chest and bowl of Keys.</p> <p>Call up TBC to do the pull for the 10 finalists. Daryl and on deck with the bowl of keys</p> <ul style="list-style-type: none"> • Each finalist takes a key • Lines up • When all have a key each will try the lock until one of them opens it 	<p>Wanda, Daryl & TBC</p> <p>Necklace Draw</p>
9:15pm	<p>5th Course is served DEEP BLUE WONDER</p> <p>Last call for Trip Raffle. Draw will be done at 9:35pm</p> <p>Reminder Silent Auction closes at 9:45pm</p> <p>If there are raffle tickets left, have someone in the room to sell them. (May need a couple people)</p> <p>Project X works the crowd</p>	<p>5th Course Served (Dessert) ARAMARK</p>

<p>9:30pm</p>	<p>Large barrel is wheeled into the room</p>	<p>Last call Trip Raffle</p>
<p>9:40pm</p>	<p>Rich announces; GUESTS HAVE THE NEXT 5 MINUTES TO DROP THEIR TICKETS INTO THE BARREL.</p> <p>Ladies and Gentleman it is now time to find out who will be taking a vacation this year.</p> <p>Invite Greg Garrish, President of the TRU Foundation up to pull the winning ticket.</p> <p>Greg pulls winning ticket. If person is in the room they are asked to come to the front for a photo.</p>	<p>Rich</p> <p>Trip Raffle Greg Garrish, Daryl & Wanda</p>
<p>9:45pm</p>	<p>Ask winner to have a photo (Lindsay to take photo of winner with Greg)</p> <p>Remind guests that the Silent Auction closes in 5 minutes.</p> <p>This concludes the formal part of the evening.</p> <p>Please join us for coffee and a liquor in the Captains Quarters.</p> <p>Reminder people they can text.....TBC with a 10 minute warning that they want their car from valet.</p> <p>We invite you to stay around and dance, visit with friends and thank you so very much for your support this evening.</p> <p>Event Concludes</p>	